



WAN HAI LINES LTD.

WE CARRY, WE CARE.

<http://shipper.wanhai.com/>

Booking User Manual

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Booking User Manual

I. Booking

New Booking

Step 1: Select Origin and Destination

1. Click “New Booking” on navigator items.
2. Select origin, destination and estimated close-date duration then click the “Query Schedule” button.
3. The shipping schedule will be displayed by your origin and destination selection.

The image shows a screenshot of a web application interface for booking. At the top, there is a navigation menu with a dropdown arrow and the text 'Booking'. Below this, there are two menu items: 'New Booking' and 'Booking Status', both with right-pointing arrows. The 'New Booking' item is circled in red. A blue line with a box containing the number '1' points to the 'New Booking' item. Below the navigation menu is a dialog box titled 'Change schedule' with a close button (x) in the top right corner. The dialog box contains three input fields: 'Origin' with a dropdown menu showing 'CEBU', 'Destination' with a text input field containing 'TAICHUNG', and 'Estimated Close date from' with a date range '20160225 ~ 20160425'. A blue line with a box containing the number '2' points to the 'Destination' field. At the bottom of the dialog box, there are two buttons: 'Query Schedule' and 'Cancel'. A blue line with a box containing the number '3' points to the 'Query Schedule' button.

Step 2: Select Vessel/Voyage

To select a vessel/voyage by clicking the radio button.

* Note A: The number in blue indicates the maximum TUEs which your company can book for one voyage.

* Note B: The numbers indicate the total booking TUEs that your company has booked.

Change schedule

Note : all schedule are subject to change with or without notice

Your container booking quantity limitation for one voyage is 30 TEUs.

Place of Receipt: INCHEON ~ Place of Deliver: BUENOS AIRES
Transit Type(T/S)--D:Direct Service; T:Transshipment service.

T/S	Vessel	Voyage	Estimated Cut-off Date	Port of Loading	Estimated Departure Date	Port of Discharging	Estimated Arrival Date	Transshipment port	TEUs Booked
<input checked="" type="radio"/>	WAN HAI 316	S067	20120203	INCHEON	20120204	BUENOS AIRES	11111111		2
<input type="radio"/>	WAN HAI 301	S134	20120210	INCHEON	20120211	BUENOS AIRES	11111111		0
<input type="radio"/>	MARE IONIUM	S013	20120224	INCHEON	20120225	BUENOS AIRES	11111111		0
<input type="radio"/>	WAN HAI 316	S068	20120302	INCHEON	20120303	BUENOS AIRES	11111111		0
<input type="radio"/>	WAN HAI 301	S135	20120309	INCHEON	20120310	BUENOS AIRES	11111111		0

*Note A

*Note B

1

2

Step 3: Select Booking Office & Shipper/Payer

1. Select a WHL office.
2. Enter the company name of Shipper.
3. Select a payer. If the list of payers needs to be updated, please contact WHL local office.
4. Select Paid Term (Prepaid or Collect).

Vessel	Voyage	Estimated Cut-off Date	Place of Receipt	Port of Loading	Estimated Departure Date	Port of Discharging	Place of Deliver	Estimated Arrival Date
WAN HAI 316	S067	20120203	KRINC	KRINC	20120204	ARBUE	ARBUE	11111111

Change Schedule

WanHai Booking Office: WAN HAI LINES (KOREA) LTD., SEOUL OFFICE. 1

Company Name	
Booker	ABCD PIC TEST ABCD TEL / FAX 82212345678/82212345678 EMAIL bruce_chen@wanhai.com

2

Shipper	<input type="text"/>	(ENGLISH only)
Forwarder	<input type="text"/>	
Payer	AA	

3

Paid Term: Prepaid

Step 4: Input Basic Data

1. Select container type, size and height.
2. Select container kind.
3. Select container owner.
4. Select container loading.
5. Select container term.
6. Enter booking quantity.
7. Enter cargo weight and commodity.
8. Click “DG” if your cargoes are dangerous goods.
9. Click “Door Open” if it is necessary for you.
10. Select a depot to pick up empty container.
11. Select a pick up empty container date.
12. Select same o/frt as before.
13. Enter shipper’s trucker name.
14. Enter a name for this booking to save as a template or leave blank to skip template saving. (The basic data of template could be shared for all users of your company when anyone of you uses it to create a new booking. It can save time for inputting data.)
15. Click “Send Booking Request” button.

Once you click “Send Booking Request”, the booking request result will be displayed and the “Status” will show “Booking request submitted, wait confirmation”. WHL

local PIC will receive your booking request, and will check the details.

Basic Data Container Kind: LCL / FCL is CFS booking.

Type / Size / Height	Container Kind	Owner	Full/Empty	Term	Van
DRY STEEL / 20' / SD	FCL / FCL	COC	Full	CY/CY	0

Commodity Weight 0 Door Open N

DG IMDG Class UN No.

Pick Up Date Out Depot Name INCHOH CONTAINER TERMINAL

Type / Size / Height	Container Kind	Owner	Full/Empty	Term	Van
<input type="text"/>	FCL / FCL	SOC	Full	<input type="text"/>	0
<input type="text"/>	FCL / FCL	SOC	Full	<input type="text"/>	0
<input type="text"/>	FCL / FCL	SOC	Full	<input type="text"/>	0
<input type="text"/>	FCL / FCL	SOC	Full	<input type="text"/>	0

Shipper's Trucker Name (ENGLISH only)

Template Name

Remark

(ENGLISH only)

Back Send Booking Request

1~12

13~14

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The other essential data for special container (cargo)

FLAT RACK

If you select FLAT RACK for your container transportation, please fill in Length/Width/Height details.

Basic Data Container Kind: LCL / FCL is CFS booking.

Type / Size / Height	Container Kind	Owner	Full/Empty	Term	Van
FLAT RACK / 20' / SD	FCL / FCL	COC	Full	CY/CY	0

Commodity Weight 0 Door Open N

DG IMDG Class UN No.

Length cm Width cm Height cm

Pick Up Date Out Depot Name INCHOH CONTAINER TERMINAL

OPEN TOP

If you select OPEN TOP for your container transportation, please fill in Length/Width/Height details.

Basic Data Container Kind: LCL / FCL is CFS booking.

Type / Size / Height	Container Kind	Owner	Full/Empty	Term	Van
OPEN TOP / 20' / SD	FCL / FCL	COC	Full	CY/CY	0
Commodity	Weight 0		Door Open N		
DG <input type="checkbox"/> IMDG Class	UN No.				
Length	Width	Height			
cm	cm	cm			
Pick Up Date	Out Depot Name INCHOH CONTAINER TERMINAL				

REEFER

If you select REEFER for your container transportation, please fill in temperature setting and ventilation detail.

Basic Data Container Kind: LCL / FCL is CFS booking.

Type / Size / Height	Container Kind	Owner	Full/Empty	Term	Van
REEFER / 20' / SD	FCL / FCL	COC	Full	CY/CY	0
Commodity	Weight 0		Door Open N		
DG <input type="checkbox"/> IMDG Class	UN No.				
Temp	° C		Ventilation OPEN %		
Pick Up Date	Out Depot Name INCHOH CONTAINER TERMINAL				

DG

If your cargoes are dangerous goods, please click DG checkbox. Then, click “Create DG Item” button and fill in IMDG Class/UN No. columns. After WHL local office confirms your booking request, please FAX your “Declaration of dangerous goods & dangerous packing certificate”(could be download from our web site) to WHL local Booking office.

Type / Size / Height	Container Kind	Owner	Full/Empty	Term	Van
DRY STEEL / 20' / SD	FCL / FCL	COC	Full		0
Commodity	Weight/Van 0		TON	Door Open N	
DG <input checked="" type="checkbox"/>					
ID	IMDG Class	UN No.	Limit Qty	Others	
Create DG Item					

DG Item

All form fields are required.

IMDG Class 2.1

UN No.

Submit Cancel

Column Description

Type/Size/Height	Container type, size and height
Container Kind	The combination of “Full Container Load “ and “Less Container Load”.
Owner	COC(Carrier own container) ;SOC(Shipper own container)
Full/Empty	Full container or empty container
Term	FI/FO(Free In/Free Out); CY to CY; TKL/TKL(Tackle to Tackle)
Commodity	Commodity name
Van	Container quantity
Weight	Cargo weight(KG)
DG	Dangerous goods
Door Open	Open container door
Out Depot Name	Empty container withdrawing depot
Pick Up Date	Empty container withdrawing date

Searching for a Booking Request

Most of our programs provide a Query function. After you click a program, then

1. Click “Booking Status” on navigator items.
2. Search booking data by specific conditions (e.x. Book No; Place of Receipt; Vessel & voyage; PLD.....); the booking result will be displayed.
3. Check the status and Click Action items to update, cancel and copy; details will be displayed on new page.

The screenshot displays a web application interface for searching booking requests. At the top, there is a 'Booking' menu with two options: 'New Booking' and 'Booking Status'. The 'Booking Status' option is circled in red and labeled with a blue box containing the number '1'. Below the menu is a search form with several fields: 'Book No', 'Place of Receipt', 'Vessel', 'status', 'Estimated Cut-off Date', 'Place of Deliver', and 'Voyage'. The 'Estimated Cut-off Date' field contains the text '20120103 ~ 20120403'. The 'Query' button is circled in red and labeled with a blue box containing the number '2'.

Book No/ref_no	Vessel Voyage	Estimated Cut-off Date	Place of Receipt	Place of Deliver	Status	Action
700	WAN HAI 307 S145	20120217	INCHEON	KARACHI	Rejected	<input type="button" value="Update"/> <input type="button" value="Cancel"/> <input type="button" value="Copy"/>
0052X90007	WAN HAI 207 S298	20120131	INCHEON	KAOHSIUNG	Confirmed	<input type="button" value="Update"/> <input type="button" value="Cancel"/> <input type="button" value="Copy"/>
0052X90003	WAN HAI 205 S384	20120218	PUSAN	KEELUNG	Confirmed	<input type="button" value="Update"/> <input type="button" value="Cancel"/> <input type="button" value="Copy"/>
0052000001	WAN HAI 316 S066	20120106	INCHEON	AHMEDABAD	Cancelled	<input type="button" value="Copy"/>
0051X90043	WAN HAI 316 S066	20120106	INCHEON	AHMEDABAD	Confirmed	<input type="button" value="Update"/> <input type="button" value="Cancel"/> <input type="button" value="Copy"/>

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